



→Ensure NCS has Net Log and several ARRL Radiogram Forms←

(Net Control should type notes into the W8CUL Net Checkin List—in transcript style—in the Google Drive. Alternate Net Control should also have access to both documents at the time of net)

### **Pre-net**

(five minutes before net)

Is the frequency in use? This is *(call sign)*.

*[Pause]*

This is *(call sign)* The W8CUL Traffic & Information Net will begin in approximately FIVE minutes.

(one minute before net)

This is *(call sign)* The W8CUL Traffic & Information Net will begin in approximately ONE minute.

### **Preamble (Thursday at 2100 local time)**

CQ, CQ, CQ. This is *(call sign)*, Net Control Operator for the W8CUL net. My name is *(name)*, and I am located in *(city)*, *(State)*. This net meets every Thursday evening at 2100 local time on the 146.760 MHz repeater with a 103.5 Hz PL tone for the purpose of planning, practicing and discussing the activities of WVU Amateur Radio Club.

*[Pause]*

Is an Alternate Net Control Station on frequency? *(Acknowledge ANCS, or ask for volunteer if no answer. Allow the ANCS an opportunity to formally check-in at this time.)*

### **Net Practices**

This is a directed net. Please do not transmit unless called by Net Control and please direct all communications through Net Control, *(call sign)*.

Please check out with Net Control if you should need to leave the net prior to closing.



## W8CUL Traffic & Information Net Control Script

Net Time: Thur. 2100 Local

This net is open to anyone who is licensed to operate on this repeater and is interested in amateur radio communications.

All stations will have an opportunity to check in; however, please wait for the appropriate check-in group. We will begin with Short Time and mobile stations, then W8CUL members, followed by general check-ins, and finally echo-link stations.

When called for check-in, please say "This is", then un-key and listen. (briefly un-key mic to demonstrate) If you do not hear another station, continue your transmission providing:

- your call sign slowly and phonetically

### **Traffic**

Any Emergency or Priority traffic will be handled first during this net. I will now break for any emergency or priority traffic --- emergency or priority traffic only please call now. (ONLY CALL ONCE)

[Pause] (Allow time for multiple stations)

(If there is no emergency or priority traffic, say "Nothing heard" and continue)

If you need to pass emergency traffic at any time during this net, please notify Net Control and your traffic will be handled accordingly.

Are there any stations with formal written Traffic? (ONLY CALL ONCE)

[Pause] (Allow time for multiple stations)

(Record Traffic on ARRL Radiogram Form)

(If there is no emergency or priority traffic, say "Nothing heard" and continue)

### **Check-Ins**

We will now begin taking check-ins. We will begin with short time and mobile stations, then W8CUL members, followed by general check-ins and finally echo-link stations.

Short time and mobile stations only, please call now. (ONLY CALL ONCE)

[Pause] (Allow time for multiple stations to check in.)



We will now take comments from short time and mobile stations. (Ask each short time and mobile station for comments and announcements)

Short time and mobile stations are now free to leave the net if they wish to do so.

We will now take W8CUL Member check-ins. W8CUL members only, please call now.

*[Pause]* (Allow time for multiple stations to check in.)

We will now take general check-ins. If you have not yet checked in and wish to do so, please call now.

*[Pause]* (Allow time for multiple stations to check in.)

We will now take echo-link check-ins. If you are connected to echo-link and wish to check-in, please call now.

*[Pause]* (Allow time for multiple stations to check in.)

### **Announcements & Discussion**

This is (*call sign*), Net Control Operator for the W8CUL Net.

I will now provide announcements regarding the WVU Amateur Radio Club. (Net control provides their comments and announcements.)

I will now turn the net over to the Alternate Net Control to go back through the check-in list for comments, topics, and our "Question of the Week".

(NC may announce discussion/question topic, or defer to ANC to choose. If net control picks the QotW, they should continue with their personal comments before turning over to ANC)

(*call sign of ANCS*) from (*call sign of NCS*). Over to you.



(The ANCS proceeds through the list of check-ins asking each person for comments & the QotW. Starting with NC, if they have not already provided their comments earlier)

(At the end of the list, the ANCS passes control back to the NCS.)

*(call sign of NCS)* from *(call sign of ANCS)*. Back to you.

(The NCS asks if anyone wants to comment on anything they've heard up until now.)

Would any station like to comment on anything they've heard up until now? **(ONLY CALL ONCE)**

(Call on any stations that respond. Repeat as needed. Recognize late check-ins.)

### **Final check-ins**

Before closing the net, are there any additional stations who would like to check in? If so, please call now. **(Announce Final Check-In Twice)**

***[Pause]***

(Log and recognize any late check-ins, allow comments and announcements.)

### **Close**

(Recap any major announcements, if necessary.)

Thank you to everyone who participated in this evening's W8CUL Traffic & Information net. Thanks to the WVU Amateur Radio Club for maintaining their repeaters for public service communications.

This evening we had **(check-in count)** \_\_\_\_\_ check-ins, including myself. Alternate net control can you confirm? **(Allow alternate to confirm number, solve any discrepancies.)**

The next scheduled net will be next Thursday *(month/day)* at 2100 local time.

This is **(callsign)**, closing the net at **(local time)** \_\_\_\_\_ pm local time and returning the repeater to normal use.



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22							
23							
24							
25							
Totals for Date	Check In's	Pieces of traffic	Time On	Time Off	Total Time in Minutes	NC S INITIAL S	

\_\_\_ of \_\_\_



ARRL — the national association for Amateur Radio™



# RADIOGRAM

NUMBER	PRECEDENCE	HX	STATION OF ORIGIN	CHECK	PLACE OF ORIGIN	TIME FILED	DATE
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TO \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

E-MAIL \_\_\_\_\_

THIS RADIO MESSAGE WAS RECEIVED AT	
AMATEUR STATION _____	PHONE _____
NAME _____	E-MAIL _____
STREET _____	
CITY, STATE, ZIP _____	


FROM	DATE	TIME REC'D	TO	DATE	TIME
<p>This message was handled at no charge by a licensed Amateur Radio operator, whose address is shown in the box at right above. No compensation can be accepted by a "ham" operator. A return message may be filed with the "ham" delivering this message to you. Further information on Amateur Radio may be obtained from ARRL Headquarters, 225 Main Street, Newington, CT 06111 or <a href="http://www.arrl.org">www.arrl.org</a>.</p>			<p><b>SENT</b></p> <p>The ARRL is the national association for Amateur Radio and the publisher of <i>QST</i> magazine. One of its functions is promotion of public service communication among Amateur Radio operators. To that end, the ARRL has organized the National Traffic System for daily nationwide message handling.</p> <p>1320 2/11</p>		