



→Ensure NCS has Net Log and several ARRL Radiogram Forms←

Pre-net

(five minutes before net)

Is the frequency in use? This is (*call sign*).

[Pause]

This is (*call sign*) The W8CUL Traffic & Information Net will begin in approximately FIVE minutes.

(one minute before net)

This is (*call sign*) The W8CUL Traffic & Information Net will begin in approximately ONE minute.

Preamble (Thursday at 2100 local time)

CQ, CQ, CQ. This is (*call sign*), Net Control Operator for the W8CUL net. My name is (*name*), and I am located in (*city*), (*State*). This net meets every Thursday evening at 2100 local time on the 146.760 MHz repeater with a 103.5 Hz PL tone for the purpose of planning, practicing and discussing the activities of WVU Amateur Radio Club.

[Pause]

Is an Alternate Net Control Station on frequency? (Acknowledge ANCS, or ask for volunteer if no answer. Allow the ANCS an opportunity to formally check-in at this time.)

Net Practices

This is a directed net. Please do not transmit unless called by Net Control. During the net, please direct all communications through Net Control, (*call sign*).

Please check out with Net Control if you should need to leave the net prior to closing.

This net is open to anyone who is licensed to operate on this repeater and is interested in amateur radio communications.

All stations will have an opportunity to check in; however, please wait for the appropriate check-in group. We will begin with Short Time, then W8CUL Officers, followed by W8CUL Members and finally general check-ins.



When called for check-in, please say "This is", then un-key and listen. If you do not hear another station, continue your transmission providing:

- your call sign, first alphabetically then again with international phonetics

Please check-in **four at a time**, allowing Net Control to recognize the stations that have checked in.

(As stations check in, recognize them in groups of four to six, keeping a log of the call signs and names. Make note of anyone who made an announcement or comment.)

Traffic

Any Emergency or Priority traffic will be handled first during this net. I will now break for any emergency or priority traffic --- emergency or priority traffic only please call now.

(ONLY CALL ONCE)

[Pause] (Allow time for multiple stations)

(If there is no emergency or priority traffic, say "Nothing heard" and continue)

If you need to pass emergency traffic at any time during this net, please notify Net Control and your traffic will be handled accordingly.

Are there any stations with formal written Traffic? (ONLY CALL ONCE)

[Pause] (Allow time for multiple stations)

(Record Traffic on ARRL Radiogram Form)

(If there is no emergency or priority traffic, say "Nothing heard" and continue)

Check-Ins

We will now begin taking check-ins. We will begin with Short Time, then W8CUL Officers, followed by W8CUL Members and finally general check-ins.

Short Time Stations only please call now. (ONLY CALL ONCE)

[Pause] (Allow time for multiple stations to check in.)



W8CUL Traffic & Information Net Control Script

Net Time: Thur. 2100 Local

We will now take check-ins from W8CUL Officers. Please provide your title when checking in.
W8CUL Officers only, please call now.

[Pause]

We will now take W8CUL Member check-ins. W8CUL members only, please call now.

[Pause]

We will now take general check-ins. If you have not yet checked in and wish to do so, please call now.

[Pause]

Announcements & Discussion

This is *(call sign)*, Net Control Operator for the W8CUL Net.

(Recognize any stations that checked in with announcements)

I will now turn the net over to the Alternate Net Control to go back through the check-in list for additional comments.

(call sign of ANCS) from *(call sign of NCS)*. Over to you.

(The ANCS proceeds through the list of check-ins asking each person for any additional comments.)

(At the end of the list, the ANCS passes control back to the NCS.)

(call sign of NCS) from *(call sign of ANCS)*. Back to you.

(The NCS asks if anyone wants to comment on anything they've heard up until now.)

Would any station like to comment on anything they've hear up until now? **(ONLY CALL ONCE)**

(Call on any stations that respond. Repeat as needed.)

Final check-ins

Before closing the net, are there any additional stations who would like to check in? If so, please call now. **(Announce Final Check-In Twice)**



[Pause]

(Log and recognize any late check-ins)

Close

Thank you to everyone who participated in this evening's W8CUL Traffic & Information net. Thanks, to the WVU Amateur Radio Club for maintaining their repeaters for public service communications.

This evening we had (check-in count) _____ check-ins, including myself.

The next scheduled net will be next Thursday (*month/day*) at 2100 local time.

This is (*callsign*), closing the net at (local time) _____ pm local time and returning the repeater to normal use.

(After closing net NCS & ANCS confirm check-in count)



W8CUL Traffic & Information Net Log for ___/___/20___

Check In Number	Callsign	Name	Location	IO / IC	NCS / ANCS	Number of messages (Traffic)	Notes
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							
Totals for Date	Check In's	Pieces of traffic	Time On	Time Off	Total Time in Minutes	NCS INITIALS	



ARRL — the national association for Amateur Radio™



RADIOGRAM

NUMBER	PRECEDENCE	HX	STATION OF ORIGIN	CHECK	PLACE OF ORIGIN	TIME FILED	DATE
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TO	THIS RADIO MESSAGE WAS RECEIVED AT						
	AMATEUR STATION _____				PHONE _____		
	NAME _____				E-MAIL _____		
	STREET _____						
	CITY, STATE, ZIP _____						
PHONE NUMBER							
E-MAIL							

_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

FROM	TO	DATE	DATE	TIME	TIME
REC'D	SENT				

This message was handled at no charge by a licensed Amateur Radio operator, whose address is shown in the box at right above. No compensation can be accepted by a "ham" operator. A return message may be filed with the "ham" delivering this message to you. Further information on Amateur Radio may be obtained from ARRL Headquarters, 225 Main Street, Newington, CT 06111 or www.arrl.org.

The ARRL is the national association for Amateur Radio and the publisher of *QST* magazine. One of its functions is promotion of public service communication among Amateur Radio operators. To that end, the ARRL has organized the National Traffic System for daily nationwide message handling.